

Job Title: Camp Coordinator
Employer: St Giles Presbyterian Church
Contract: Wednesday July 2 - Monday August 25 (8 weeks of employment)
Hours: 35 hours per week
Wage: \$17.20 per hour
Supervisor: Summer Youth Director

Job Description

The Camp Coordinator works with a team to prepare and provide child and youth summer programming focussed on friendships and faith-formation.

Job Details

Leadership

- Assist with supervising summer staff by providing guidance, such as how to complete tasks effectively, and contribute to a positive morale
- Provide leadership to other camp counsellors during Vacation Bible Camp and all summer programming by encouraging co-workers, providing ideas for difficult behaviours, and checking in with others
- Lead a group of campers through VBC, from beginning to end of day, ensuring safety throughout the day
- Prepare and implement summer program activities for ages 4-14
- Attend camp planning meetings and lead some camp planning meetings
- Help with other church activities as needed

Ministry Programming

- Learn camp curriculum, and train camp counsellors and volunteers in preparation for leading camp
- Lead youth camp, leadership training program for Grade 6-8
- Learn Sunday School curriculum and help teach Sunday School
- Help with all aspects of Sunday programs: nursery room, elementary room, and youth room.

Camp Roles

- Plan and create stage setup/props
- Learn dance and present worship songs
- Learn opening and closing portions of camp and lead these with partner

Administration

- Promote camp and summer programs alongside Administrative Assistant with flyers and social media posts
- Create promotional materials such as posters and videos
- Learn health and safety training program, and provide health and safety tours to summer staff and volunteers

Interests and Skills

- Work independently and take initiative.
- Work with a wide variety of ages, abilities and demographic groups.
- Observe and assess children's behaviour, enforce safety regulations and emergency procedures, and apply appropriate behaviour management strategies.
- Enjoy working with children and desire personal growth in the areas of patience and serving as a good role model

Qualifications

- Between 15-30 years old and Canadian Citizen or Permanent Resident
- Criminal Record Check (vulnerable sector) upon accepting job offer
- Helpful to have experience in leadership and confidence to oversee younger staff
- Helpful to have experience working with children but not required
- Helpful to know your faith story and share during interview

Please submit a resumé and cover letter detailing how this experience will contribute to your career goals. Send to familyministry@stgilessarnia.ca by April 24, 2025.